

Title:	Instructions for handling Corona virus at the yards in Topside & Facilities
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Business Process:	HSSE		
Owned by:	SVP Performance & Transformation, Topside and Facilities		
Checked by:	Torstein Leth	Approved by:	Arve Kleppe

Revision	Date	Description
33	18.02.2022	Some adjustments of chapter 3

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Purpose
Decide actions to limit spread of infection and at the same time maintain our business activities

Table of Contents

1	Purpose.....	2
2	Contact number	2
3	Prerequisites for maintaining sound operations	2
4	Notificaion of covid-19 infection cases in Aker Solutions	3
5	Home office.....	3
6	Illness in camp	4
7	International travels outside EU/EEA/UK	4

1 Purpose

The purpose of this document is to provide instructions on actions we take to limit the spread of infection and to limit the sick-leave to a level that enables normal operations. This document cover work at the yards in Topside & Facilities and other locations where the yards are the principal enterprise. Where the client is the principal enterprise, we follow their guidelines.

2 Contact number

Location Stord:

Occupational Health Service: +47 53 41 89 01 for questions related to Corona infection. The line is serviced by health professionals and is open weekdays between 07:00 - 15:00.

Location Egersund / Sandnessjøen

Occupational Health Service: +47 992 34 709. The line is serviced by health professionals and is open weekdays between 07:00 - 15:00.

Location Verdal:

Occupational Health Service: +47 91 51 35 41 for questions related to Corona infection. The line is serviced by health professionals and is open weekdays between 07:00 - 15:00.

3 Prerequisites for maintaining sound operations

Hygiene

Practice good hand and cough hygiene.

Testing

Take a test if you develop symptoms.

Most people will receive a positive test result around onset of the symptoms if infected. In some cases it takes longer for a person to develop symptoms after the self-test returns a positive result. If your symptoms persist and the self-test is negative, you should take a new test 2-3 later.

Stay home when you are ill

Stay home if you develop new respiratory symptoms and you feel sick. Stay home until you feel well, and you have been fever-free for 24 hours. Mild residual symptoms like runny nose, hoarseness or some coughing are fine. Contact the occupational health service if in doubt.

In case of positive test

You should stay home in 4 days from the onset of symptoms or from the date of your positive test if you have no symptoms. **You should in addition be fever-free in 24 hours before you go back to work if you have symptoms.**

All people who receive a positive self-test result should register this result in their municipality's contact tracing system.

Distance and social contact

Keep distance to others if you have newly emerged symptoms. Show respect for others that may need to use face mask or keep distance.

Risk groups

People in risk groups generally have good protection from serious illness if they follow the advice to get vaccinated, so that they can live like other people and follow the same infection control advice as others. Consult your own doctor about risk and the necessity to shield when the infection rate is high.

4 Notificaion of covid-19 infection cases in Aker Solutions

Persons testing positive for covid-19 by self-test or at a test station shall immediately notify this according to the following notification instructions. Notification shall be done if one has been at work the last 48h prior to the symptoms emerged.

Local HSSE manager notify the number of cases to corporate.

EGERSUND/SANDESSJØEN:

- 1) Person testing positive for covid-19 shall notify this to his/her leader*
- 2) Leader shall notify the occupational health service (OHS) at tel. 992 34 709
- 3) OHS shall notify yard management as well as the particular project

* If an infected does not obtain contact with his/her leader, next step shall be notified directly

STORD:

- 1) Person testing positive for covid-19 shall notify this to his/her leader*
- 2) Leader shall notify security guard at tel. 950 83 792, as well as up the line in its project or in basis
- 3) Security guard shall notify the covid-19 team (tel. 412 40 160 / stord.covid19@akersolutions.com)
- 4) The covid-19 team shall notify the management at yard as well as the particular project

* If an infected does not obtain contact with his/her leader, next step shall be notified directly

VERDAL:

- 1) Person testing positive for covid-19 shall notify this to his/her leader*
- 2) Leader shall notify manager on call at tel. 400 01 152
- 3) Manager on call shall notify yard management as well as the particular project

* If an infected does not obtain contact with his/her leader, next step shall be notified directly

5 Home office

Home office may be practised within the framework set by Aker Solutions corporate if it is not at expense of the performance. This must be agreed with line manager in projects for project personnel, and with personal responsible for basis personnel.

6 Illness in camp

Ill persons in camp with infectious diseases (i.e. covid-19, flu, vomiting, etc.) shall stay at the room until one is feeling well, and have been fever-free in 24 hours. Report this to the reception which will make sure that you get food served at your room. For personnel infected by covid-19, see chapter 3.

7 International travels outside EU/EEA/UK

International travels outside EU/EEA/UK shall be approved by SVP HSSE Craig Wiggins (craig.wiggins@akersolutions.com).